

**Environmental Health Officers Registration Council of Nigeria (EHORECON)**

**P.M.B 627 Garki, Abuja, 900001.**

**Invitation to Tender/Expression of Interest**

**Preamble;**

The Environmental Health Officers Registration Council of Nigeria hereby invites interested, reputable, experienced and highly capable contractors/consultants to tender for 2015 capital projects below;

**(2) SECTION A: PROJECT FOR TENDER**

LOT 1: Purchases of (1) Nos. of 4WD DC P SS 4 Wheel drive, 2.7 Litre petrol Engine, double cabin, air conditioner, radio/CD player, cenrallock, powersteermg, Windows and door locks, shell specification, side steps, ABS, Auxilliarygear, airbags, 5 – speed manual transmission, vinyli seats, (ii) Purchases of (1) nos of 2014 model full option Toyota camry 2.5 litres. Automatic transmission, with ABS, SRS Power window, power doors.

**(3) Section B: Expression of Interest**

LOT 2; Awareness campaign in improving sanitation

**(4) Eligibility to Participate**

**Interested reputable contractor(s)/consultant(s) must have necessary competencies and possess the following;**

- (i) Certificate of the company's Registration/Incorporation
- (ii) Company's current tax clearance certificate (2014/15 TCC)
- (iii) Evidence of membership of relevant professional organisation and association compulsory for lot 2)
- (iv) Copy of VAT registration certificate and Remittance
- (v) Company profile with CVs of Key officers.
- (vi) A sworn affidavit disclosing whether or not any officer of EHORECON is a former or present Director, shareholder has pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct.
- (vii) Audited account for the last three years.

- (viii) Verifiable documentary evidence of similar and other jobs executed e.g. contract agreement or letter of award (compulsory for lot 1)
- (ix) Evidence of financial capability (compulsory for lot 1)
- (x) Provide company profile including the curriculum vitae of important personnel staff.
- (xi) Evidence of bid purchase.

**(5) Collection of Tender Documents**

From the date of this advert interested contractors are required to collect detailed bidding documents between 9am till 3pm (Monday to Friday) except public holidays from the procurement unit.

- (6) The bidding will be conducted through National Competitive bidding (NCB) procedure as specified in 2007 public procurement Act.
- (7) The general public is also invited.

**(8) Submission of Tender:**

Interested and reputable companies are required to submit all tender documents in a sealed envelope after checking the envelop content by our security men on duty, tender document must be appropriately marked tender for LOT1 or EOI on the left side of the envelope and addressed to:

The Registrar

**Environmental Health Officers Registration**

**Council of Nigeria**

**No 15 Wushishi Crescent,**

**UtaKo,**

**Abuja FCT**

**(9) Closing Date and Time for Submission of Tender Documents**

All EOI documents must be HAND DELIVERED **on or before noon 16<sup>th</sup> October, 2015**. All Tender documents must be HAND DELIVERED **on or before noon 13<sup>th</sup> November, 2015**. Any documents received after the date and time specified above stands automatically disqualified please endeavour to sign the register as you submit your Tender documents.

**(10) Opening of Tender Documents**

Tender documents shall be opened at **12:30pm** immediately after the close of submission on **13<sup>th</sup>November, 2015** at the address below in the presence of applicants or their representatives.

**Conference room**

**EHORECON Headquarters**

**15 Wushishi Crescent, Utako,**

**Abuja**

**(11) Note**

- (a) Submission of tender does not commit EHORECON to awarding contract to a tender
- (b) EHORECON reserves the right to verify claims made by contractors
- (c) Tendering **of** fake documents is an offence and will lead to disqualification and prosecution
- (d) Failure to adhere with the instruction stated in the bid documents will earn automatic disqualification.

**Signed:**

**Registrar EHORECON**